



Week of Compassion Board of Stewards Spring 2021 Meeting
May 27 @ 10AM - 2PM Eastern

Online Site Documents: <https://www.weekofcompassion.org/boardaccess.html>
Password: WOC1986!

Zoom Meeting Info
<https://us02web.zoom.us/j/88152047755>
+16699009128,,88152047755#

Thursday, May 27

Present:

Jake Caldwell, Chair
Milca Rivera, Vice Chair
John Kuebler
Cindy Kim-Hengst
Patice Holland
Bill Lee
Claretta Witherspoon
Judi Frost
Kristine Culp

Andy Mangum
Rebecca Smith (via phone)
Terri Hord Owens
Vy Nguyen, Staff
Caroline Hamilton-Arnold, Staff
Erin Wathen, Staff
Suzie McKay, Staff
Tony Rodriguez, Global Ministries Board

Jake Caldwell called Meeting to Order at 10am Eastern
Welcome and Introductions - *Jake Caldwell*, Chair
Opening Devotion - Patice Holland -- Turning our grief to joy (John 16:16-33)

Business Session

Approval of Agenda -ACTION-

Cindy moves to approve agenda as shared; Claretta seconds
Approved unanimously

Approval of Minutes from Fall 2020 Meeting -ACTION-

Kris moves to approve minutes as presented; Patice seconds
Approved unanimously

Executive Director's Report - Vy Nguyen

- Vy highlighted some of the areas of extreme impact from the pandemic, including Gaza, which is additionally affected by the recent violence. He noted the ways Week of Compassion is restructuring domestic responses, including taking on coordination of disaster recovery volunteering.
- Caroline shared in more detail about domestic priorities.
- Discussion included questions about challenges for disaster preparedness framework, especially regarding language access, diversity of Regional capacities, and connections with Racial-ethnic ministries.
- Vy elaborated on the Oreon E. Scott grant; Bill encouraged Week of Compassion to move forward with evaluation/audit regardless of the outcome of the grant.
- Cindy inquired about the outcome of the special appeal for COVID-19 response in India. Vy noted it will take another month to get a good sense.
- Erin offered a brief review of the Mobile Giving platform and anticipated changes to materials for the 2022 Offering.
- **Jake moves to accept Vy's report; Milca seconds**
Approved unanimously

Approval of Standing Rules - ACTION -

- Kris Culp presented recommended changes to the Standing Rules regarding Executive Director transition and enumerating existing responsibilities and functions of the Executive Committee.
- **Cindy moves to approve the Standing Rules as revised; Judi seconds**
Approved unanimously

Review of Financials -

- John Goebel reviewed the 2020 Financials and [YTD April Financials](#)
- He highlighted the healthy financial position of the ministry.
- John noted the receipt of the Payroll Protection Plan (PPP) loan, explaining we did not qualify for the 2nd round of PPP funding. Forgiveness on this loan is in process and expected.
- The 2020 audit was not available at the time of the meeting, but John shared that the day before the audit committee received the audit -- a "clean opinion"-- which they voted to submit to the Administrative Committee. The Board of Stewards will receive a copy of the audit after Administrative Committee approval.

Updates from the Field- Conversation with Partners

- Vy welcomed Peter Makari, [Area Executive for Middle East and Europe](#), Global Ministries, Riad Jarjour, President of FDCD, and [Leda Zakarison](#), GM Global Mission Intern with FDCD
- Partners highlighted the ongoing partnership with Week of Compassion through Global Ministries, noting especially the support for refugees. They emphasized

the compounding challenges of the Syrian war, COVID-19, other regional conflicts, the 2020 explosion in Beirut, and the need for peace-building.

Spring Sustainable Development Reports and Proposals - ACTION -

Committee (Judi, Milca, Claretta, and Patice) presented the [sustainable development reports](#).

Judi presented summaries of the 2021 Sustainable Development Proposals, with the recommendations of the committee:

- [West Africa Initiative \(Ag Missions\): food security and GBV prevention](#)
 - Seeking \$20,645 of the \$60k+ fully funded budget
 - Recommendation: fund full request
 - CWS, [Child Protection in Bosnia and Herzegovina](#): protection of unaccompanied migrant children
 - Seeking \$25,000 of \$130,000 budget
 - Recommendation: fund full request
 - Global Ministries, [Christian Council of Ghana](#): Hope for Teen Girls
 - Budget did not align with stated goals in proposal, and the subcommittee had concerns about use of funds based on Spring 2021 narrative report.
 - Seeking \$7,000 of \$12,000 budget
 - Recommendation: decline support at this time
 - Global Ministries, [Organization of African Instituted Churches](#) (Kenya): GBV reduction and economic independence for women.
 - Seeking \$10,000 for \$10,000 budget
 - Recommendation: fully fund request
 - Global Ministries, [FEDICE \(Ecuador\)](#): Women's microcredit project
 - Seeking \$8,000 of \$35,000 total budget
 - Recommendation: full fund request
- **The Committee moves the Board receive the Spring 2021 reports and approve funding for Spring 2021 proposal as recommended; Kris seconds.
Approved unanimously**

Additional Business Items

None

Closing Devotion with communion - Caroline and Erin

Jake called meeting into Executive Session at 1:58pm Eastern, dismissing guests and staff except for Vy.

Future Meeting Dates --

Vy recommends holding the fall 2021 meeting virtually and continuing to hold spring meetings virtually in the future, where there would be one virtual meeting and one face to face meeting each year.

2021: Fall October 26 Virtual

2022: Spring May 26 and Fall November 1-3
(virtual May, in person November)

2023: Spring May 30-June 1 and Fall November 7-9



NAME	REGION	REGIONAL CLUSTER	LAY OR CLERGY	GENDER	ETHNICITY
Judith Frost	VIRGINIA	NERF	Lay	Female	W
William Lee	VIRGINIA	NERF	CLERGY	Male	B
Andy Mangum	SOUTHWEST	ROSES	CLERGY	Male	W
Jessica Kim	PACIFIC SOUTHWEST	WIRM	Lay	FEMALE	A
*Jake Caldwell (Chair)	CAPITAL AREA	NERF	Clergy	Male	W
*Milca Rivera (Vice Chair)	FLORIDA	SERF	Clergy	Female	Hispanic
Cindy Kim	IL/WI	HEARTLAND	Lay	Female	A
Kris Culp	IL/WI	HEARTLAND	lay	female	w
Claretta Witherspoon	North Carolina	SERF	lay	Female	B
Rebecca Smith	OREGON/SW IDAHO	WIRM	Lay	Female	W
*John Kuebler (Secretary)	MID-AMERICA	HEARTLAND	lay	Male	W
Patice Holland	VIRGINIA	NERF	lay	Female	B
Terri Hord Owens	INDIANA	HEARTLAND	Clergy	Female	B

* Executive Committee